



BELKNAP COUNTY COMMISSIONERS
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Edward D. Philpot, Jr.
Chairman
Laconia

John H. Thomas
Vice-Chairman
Belmont

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes July 27, 2011

Commissioner Thomas called the Belknap County Commissioners meeting to order at 5:30 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

Absent: Commissioner Edward D. Philpot Jr. was unable to attend.

Conservation District Update: Lisa Morin updated the Commissioners that they have relocated into the old Southern New Hampshire University building at 2 Airport Road in Gilford. Ms. Morin updated the Board on various projects that they have in the works. Ms. Morin also wanted to clarify for the record that they have never received Federal funding. They did receive free rent when they were at the Federal Building. Since they had to vacate their offices in the federal building, they will now have to pay rent in their new locations. The fund raising that they do will pay for their rent. The money that they County appropriates to the District is used to pay their staff (1 FT with benefits and 1 PT no benefits). Ms. Morin asked about the 2012 budget process and if she would have to complete the same outside agency form as last year. Administrator Shackett said yes, the process will be the same.

Approval of minutes: M/Nedeau, S/Thomas to approve the 07/13/11 minutes. Unanimous.
Motion carries.

Administrators Report: Administrator Shackett gave to Commissioners the bid summary and recommendation on the Sheriffs roof project from Mr. Monterose, Project Manager at Rist Frost Shumway. A spreadsheet was provided that compared bidders. Mr. Monterose is recommending Eastern Exterior and Ms. Shackett concurs (they are also the lowest bid). M/Nedeau, S/Thomas to accept the proposal as recommended by the County Administrator. Unanimous. **Motion carries.**

Sheriff Wiggin and Administrator Shackett met with Barnstead officials two weeks ago and they have second meeting scheduled. Barnstead officials requested additional information that will be provided. The meeting went very well and Ms. Shackett feels like it really got the ball rolling and that a lot of progress will be made. There was good dialogue, policy discussions, etc. The

County really wants to help to make this happen and the Commissioners are anxious to move this forward.

Administrator Shackett had an excellent meeting with the engineers on the HVAC design system for the courthouse. We should be ready to advertise an RFP in early September.

Ms. Shackett presented a report from Finance Director, Glen Waring. This report was a follow up from the county audit. It listed the items and the status report of each recommendation. Most are completed and the others are in the works. Commissioners were pleased with this update.

Project update: Ms. Shackett gave the Commissioners a spreadsheet with project updates and status. There was one bid received for the HVAC Duct Cleaning at the Jail. Commissioners want to find out why there were not more bids, why someone local did not bid, why the cost is so high etc. They would like some research into this project. Therefore M/Nedeau, S/Thomas to reject the bids until further research is provided and the county may put it back out to bid. Unanimous. **Motion carries.**

Commissioners Committee Reports: Commissioner Thomas reported that the Economic Development Council will be distributing a report of the “State of Manufacturing” in Belknap County over the next few weeks. It is very interesting and informative. The 4-H fair will be on August 13 and 14th this year! Lastly, Economic Development council will attend the September Commissioners meeting to give a quarterly report. Commissioner Nedeau received an email from the Director at the New Hampshire Association of Counties regarding proposed bills relative to County Government. He would like Ms. Shackett to follow up on this email to obtain a copy those proposed bills for the Commissioners.

Non-public session: M/Nedeau, S/Thomas to enter into nonpublic session pursuant to RSA 91-A; 3, II, (a). Commissioner Thomas took a poll of the board. Thomas-Y, Nedeau -Y. Unanimous. **Motion carries.** Commissioners were in nonpublic session at 6:08 PM.

Nonpublic Session concluded at 6:24 PM at the Board was back in a public meeting. M/Nedeau, S/Thomas to seal the minutes of the 7/27/11 nonpublic meeting until after their meeting of 8/10/11. Commissioner Thomas took a poll of the board. Thomas-Y, Nedeau -Y. Unanimous. **Motion carries**

Adjourn: With no further business to come before the board, M/Nedeau, S/Thomas to adjourn at 6:25 PM. Unanimous. **Motion carries**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant